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ATTACHMENT

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INFORMATION SYSTEMS SECURITY GROUP

SUMMARY REPORT - FEBRUARY 1974

HIGHLIGHTS: The activities of the ISSG during February 1974 were highlighted by the following:

1. Progress ^{CONTINUED IN} was made during February toward the development of a Community Limited Access Intelligence Register (CLAIRE) to ^{IN} satisfy the DCI's requirement for an automated "bigot list" control system. The Intelligence Community Staff was briefed on our efforts to define user requirements and operational concepts for such a system. The Office of Joint Computer Support was tasked to make a feasibility study. OJCS produced the feasibility study which suggested that such a system, though administratively difficult to implement, was both technically ~~feasible and~~ economically ^{FEASIBLE}.

TO BE 2. ~~ISSG~~ ^P Plans to hold a computer security seminar for Office of Security personnel and selected other Agency employees with computer security responsibilities ~~achieved significant~~ ^{CONTINUE} developmental progress during February. The schedule for the seminar was drafted and ~~its~~ accreditation by the Director of Training ~~was~~ ^{HAS} BEEN received. The seminar will be conducted part-time, two hours per day, over a four-week period. It is expected to be conducted in May and November 1974.

3. During the month the ISSG defined ^{WERE DEFINED} security requirements for the Mass Storage System being developed under contract by the Office of Joint Computer Support. The security requirements for this computer storage system, ^{THEREFORE,} are highly important. ~~in that~~ With the passage of time this storage capability will handle a large percentage of the data processed by computers in the Agency.

THIS IS A FOLLOW ON TO A

4d. ^{ARISING FROM} Following the recommendation ^{HAS BEEN DRAFTED} of the Inspector General made after his review of THE Office of Security's operations in 1973, ^{BEGIN} during February the ISSG completed drafting A Headquarters Regulation defining the roles and responsibilities in the computer security area of the Office of Security, the Office of Communications, computer components, and computer users. These responsibilities essentially accent the policy development, guidance, and compliance determination roles of the ^{OS OF THE OFFICE OF SECURITY} and computer security implementation responsibility of SM heads of computer components. The draft is in the process of informal coordination with OJCS.

5e. ^{IT WAS} During February on the recommendation ^{ED AND} of the ISSG the Director of Security concurred in M&S Directorate plans to disperse computer terminals in the Ames Building. Earlier plans had suggested the concentration ^{AS} of such terminals in an Ames Building Data Access Center. In support of these dispersal plans, the ISSG has initiated action to develop Security standards ^{ARE BEING} for a Data Distribution Grid in Agency buildings outside of Headquarters ^{IN SUPPORT OF THIS DISPERSAL PLAN}

6f. ^{ITS} During February the ISSG began ^{HAS BEGUN} review of Executive Registry plans to automate selected ^{ASPECTS OF} operations including ^{THE} maintenance of its Document Index, ^{THE} publication of the daily Journal, and ^{THE} recording of the minutes of the DCI's morning meetings. The principal purpose of the survey is to evaluate the risks associated with the introduction of sensitive data contained in these operations into the OJCS resource sharing computer operations.

ANALYSIS

The ISSG work load for February was significantly greater than January. This is evidenced by the fact that despite an above average productivity of completed cases during February, pending actions on 1 March were almost 60 percent more than on 1 February. Except for problem resolution type actions, the increase in activity was distributed over all types of cases.

TRENDS

1. Continuation of the February work level through March and April is expected. No dramatic increase over the new higher February level is foreseen for the next few months. Most of the February increase over the January activity level is attributed to the convenience to customer components of the new ISSG Headquarters location.

2. Steps initiated in January to transfer ADP support activities to the ISSG clerical staff are beginning to bear fruit. ~~On~~^{THE} 1 April target date for the completion of this transfer will be met. Evidence is developing to suggest an increase in our clerical table of organization.


ADMINISTRATIVE USE ONLY

16 FEB 1974

MEMORANDUM FOR: Acting Chief, Plans, Programs Branch
SUBJECT : Monthly Activities Summary - February 1974

Attached is the Monthly Activities Summary for
February 1974 of the Information Systems Security Group.

"SIGNED"

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Chief, Information Systems Security Group

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b. ISSG plans to hold a computer security seminar for Office of Security personnel and selected other Agency employees with computer security responsibilities achieved significant developmental progress during February. The schedule for the seminar was drafted and its accreditation by the Director of Training was received. The seminar will be conducted part-time, two hours per day, over a four-week period. It is expected to be conducted in May and November 1974.

c. During the month the ISSG defined security requirements for the Mass Storage System being developed under contract by the Office of Joint Computer Support. The security requirements for this computer storage system are highly important in that with the passage of time this storage capability will handle a large percentage of the data processed by computers in the Agency.

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d. Following the recommendation of the Inspector General made after his review of Office of Security operations in 1973, during February the ISSG completed drafting a Headquarters Regulation defining the roles and responsibilities in the computer security area of the Office of Security, the Office of Communications, computer components, and computer users. These responsibilities essentially accent the policy development, guidance, and compliance determination roles of the OS and computer security implementation responsibility of heads of computer components. The draft is in the process of informal coordination with OJCS.

e. During February on the recommendation of the ISSG the Director of Security concurred in M&S Directorate plans to disperse computer terminals in the Ames Building; earlier plans had suggested the concentration of such terminals in an Ames Building Data Access Center. In support of these dispersal plans, the ISSG has initiated action to develop security standards for a Data Distribution Grid in Agency buildings outside of Headquarters.

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